

## GREENFIELDS PARTNERSHIP LC MEETING MINUTES

6.30pm

8/ 2/ 2024

**PRESENT:**

Locality Committee

Leonie McDonald, Andrew Jones, Richard Broaderwick

Representatives:

Attendees:

Steph Hawes, Caroline Townshend, Chris Hempenstall

		ACTION
1.1	<b>Apologies</b> No apologies	
1.2	<b>Approve minutes</b> LM asked about access to the AOD. AOD relaunched onto ProSite. LC members will be given access to appropriate pages. Everyone will be given new email addresses Handover to Outlook will be done on the 1 <sup>st</sup> March. Links to AOD should be synced over.  17 1 <sup>st</sup> place requests for September at Henley. 6 1 <sup>st</sup> place requests for September at Helmingham.	New parent surveys have been sent out and results will be sent out to LC members once collated.
1.3	<b>Pecuniary interests of anything on agenda</b>  Mandy S has broken her wrist and is off for 6 weeks. Tricks and Kicks will be covering her which is run by Helen L. Helen has declared interest on pecuniary form.	
2	<b>School Improvements</b>	SH to get Y5 and Y6 pupils to model the conversations with Y3 and Y4 pupils.
2:1	New class structure in EYFS and KS1 at Henley is going really well. Y1 boys were being distracted by the free flow provision of the EYFS which has now improved since the move into a Y1/Y2 mixed class. Two additional adults to the class teacher in the KS1 class is working well and that is a strong move forward. The plan is that this will be a permanent move. Teachers are positive about the move and seeing a positive impact. DT did a learning walk and observed very strong conversations with the children who could discuss their learning confidently and in depth.  Phonics is red on the AOD but another data drop is in March and confident the data will show progress.	Another data drop in March  Meeting between CEO with CH and SH to discuss the type of provision we offer

	<p>Helmingham struggling with retaining numbers.</p> <p>Parents of year 2 children are concerned about keeping their children in the school with so fewer numbers for their children to socialise with.</p> <p>Increasing number of SEN children in KS2 class especially.</p> <p>Two children wanting to move over from Helmingham to Henley but this may involving breaking PAN with the permission of the CEO.</p> <p>SH shared the latest Henley SEF and the staff meeting timetable with LC members.</p> <p>The Henley SEF reflects that we are confident that the school is good and we are now looking at which of the Outstanding criteria the school is meeting. We feel we are meeting the Outstanding criteria in Curriculum and Behaviour.</p> <p>Office Managers are looking into how the SEN and PP children engage with clubs and extra-curricular activities.</p> <p>Holiday club happening again this year and summer fate happening at Henley. Other community events at Helmingham will be being planned.</p>	<p>and the age we admit into the nursery.</p> <p>CH and SH to update the Helmingham SEF and send it out to LC members once done.</p> <p>SH to do a parents evening to introduce and explain the curriculum drivers to them.</p> <p>Henley to look into incentives to get the children involved with the community and understanding their actions.</p> <p>Contact Comm. Centre to see if the children can be involved with the redevelopment of the play area.</p> <p>Look into a piece of work with the children respecting the local area and people.</p> <p>Look into a set number of Stay and Play sessions at Helmingham nursery rather than every 3<sup>rd</sup> Thursday.</p>
2.2	<p><b><u>Questions for Academy Head</u></b></p> <p>NA</p>	
2.3	<p><b><u>Monitoring reports</u></b></p> <p>Pupil Experience Team</p> <p>RB visited Helmingham in November.</p> <p>Staff are more invested in the direction the school is moving.</p> <p>More opportunities to invite parents into school is seeing parents engage with the school and the curriculum.</p> <p>Numbers at Helmingham</p> <p>Parent Parliament Team</p> <p>Next parent parliament meeting in March</p>	<p>Agreed that reports that discussed in meetings and minuted.</p> <p>Seek parent feedback following an event when parents have been invited into the school.</p>

	<p>Visits to Henley and Helmingham In November.  Teachers clear on how to communicate with parents.  More discipline from the Office Managers in how we communicate information in the correct way.  Parents appreciate open events such as reading/writing workshops.  The more events we can open parents to the better.</p> <p><b>Safeguarding Team</b>  Safeguarding report in December. Spoke to LC about safeguarding procedure and looked at the new check-in system.  Outstanding letters off assurance in the wrong categories but was quickly rectified.</p>	<p>CMAT are to give information about FOE for monitoring visits and trust meetings.</p>
3 3.1	<p><b><u>Communication</u></b>  Items to feed back to trust engagement committee</p> <p>RB attending the communication meeting at the 5<sup>th</sup> March.  LM to attend the July meeting.</p>	
4 4.1	<p><b><u>Actions</u></b>  To review actions/ matters arising from previous meetings</p> <p>NA</p>	
5 5.1	<p><b><u>Closing formalities</u></b>  Date and time of next meeting</p> <p>Next meeting: 6<sup>th</sup> June 2024 @ 6:30pm</p>	

