Date	School/Holiday	DO notify school		DO NOT notify school	
Wed 16th Dec	In school	Symptoms started	As now - notify the school directly.		
Thu 17th Dec	In school	Symptoms started			
Fri 18th Dec	In School	Symptoms started			
Sat 19th Dec	Xmas Holiday	Symptoms started	For the first 6 days after teaching ends, if a pupil or		
Sun 20th Dec	Xmas Holiday	Symptoms started	staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in	Symptoms started or close contact made.	Where a pupil or staff member tests positive for
Mon 21st Dec	Xmas Holiday		school, the school is asked to assist in identifying close contacts and advising self-	↓ ↓ ↓	coronavirus (COVID-19), having
Tue 22nd Dec	Xmas Holiday		isolation, as the individual may have been infectious whilst in school.	↓ ↓ ↓	developed symptoms more than 48 hours since
Wed 23rd Dec	Xmas Holiday		In the event that you need to contact the school please email the Head at ht@henleyprimaryschool.net or call the emergency mobile number XXXXXX and mark your email URGENT	↓ ↓ ↓ ↓ ↓	being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
Thu 24th Dec	Xmas Eve				Where pupils are required to self-isolate due
Fri 25th Dec	Xmas Day				to contact with a positive case after the first 6
Sat 26th Dec	Boxing Day				days following the end of term, schools do not need to be
Sun 27th Dec	Xmas Holiday				informed about their absence until the first
Mon 28th Dec	Xmas Holiday				day of the new term.
Tue 29th Dec	Xmas Holiday				
Wed 30th Dec	Xmas Holiday				
Thu 31st Dec	Xmas Holiday				
Fri 1st Jan	New Year's Day				
Sat 2nd Jan	Xmas Holiday				
Sun 3rd Jan	Xmas Holiday				
Mon 4th Jan	Staff training day	Notify school if any pupil needs to self-isolate rather than start back at school on Tuesday 5th January.			